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| **MINUTES** | | | | | | |
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| *Corporation No 150* | | | | | | |
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| Date: |  | *25/02/2020 (Tuesday)* |  | Time: |  | *18:00–20:00* |
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| Venue: |  | *Bowland Suite* |  | Committee: |  | *Corporation* |
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| Notes: |  | *Vouchers will be issued to enable refreshments to be obtained from the College Restaurant prior to the meeting. Tea and Coffee will be available in the meeting.* | | | | |
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| Present: |  | *Alison Robinson (Principal), Allan Foster (Vice Chairman), Allison Jones, Barbara Godby, Clare James, David Hall, Debbie Clayton, Ian Higginbotham, Jane Booker, John Morphet, Kevin Burke, Louise Bell, Richard Furnival, Robert Wallace, Robin Newton-Syms and Stuart Heys (Chairman)* | | | | |
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| Attending: |  | *Janet Whiteside (Deputy Principal), John Wherry (Deputy Principal) and Steven Downham-Clarke (Vice Principal)* | | | | |
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| Clerks: |  | *Ron Matthews (Clerk)* | | | | |
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| ***Public* Minutes** | |
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| Item number: | Item description: |
| (and category) |  |
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| **10.20** | ***Attendance of College Management Staff*** |
| ***Decision*** | Standing Order 13 states that:  As a matter of policy all meetings of the Corporation and its Committees will be held in private. The agendas and minutes and supporting papers of its public business will be made available to the general public.  However:  (a) The Principal shall be authorised to invite members of staff to attend in their employed capacity for both public and confidential business as appropriate and in accordance with Standing Order 25.  (b) The Corporation however, may exclude members of staff from attending any business that it deems necessary.  (c) Attendance by other persons shall be at the discretion of the Corporation following advice from the Principal or Clerk.  **Resolved:**  **That Management attend for the public and confidential agenda items.** |
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| **11.20** | ***Apologies for Absence*** |
| ***Record*** | Apologies for absence had been received from David Hall, John Morphet and Rob Wallace. |
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| **12.20** | ***Minutes of Previous Meeting*** |
| ***Decision*** | The public minutes of meeting number 149 held on Tuesday 20 January 2020 and published on the extranet were agreed and signed as a true and correct record of the meeting. |
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| **13.20** | ***Declarations of Interest*** |
| ***Record*** | There were no declarations of interest made in respect of items on the public agenda. |
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| **14.20** | ***Letter from the FE Commissioner*** |
| ***Decision*** | The Corporation considered a letter from the FE Commissioners which outlined the current number of Colleges under his scope. He also reiterated the services available from his office.  **Resolved:**  **That the letter be received.** |
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| **15.20** | ***Careers Guidance*** |
| ***Decision*** | Jackie Hough, Work Placement Manager, gave a short presentation on Careers Guidance in College. The College was one of the first in the country to comply with all eight benchmarks produced by the Gatsby Career Benchmarks. These also stated that good practice will see an annual update given to Governors. The Corporation received a full presentation at the Away Event in 2019.  Jackie outlined current actions and initiatives including difficulties being experienced by Blackpool students attempting to register for the Blackpool Careers Hub, if they attended a college outside the Blackpool postcode.  Governors welcomed the presentation and asked a number of questions.  The Chair also referred to the recent Careers Fair, attended by over seventy employers, and congratulated Jackie on a well organised event.  **Resolved:**  **That the presentation be received.** |
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| **16.20** | ***Office for Students*** |
| ***Decision*** | Mick Cottam, Assistant Principal, Higher Education, gave a short presentation to inform Governors of the requirements from the Office for Students to ensure the College continues to maintain its ability to recruit Higher Education Students.  The presentation covered the establishment of the Office for Students, which had taken over from the Higher Education Funding Council, the registration and monitoring processes and any areas that had been identified for improvement.  An action plan had been drawn up to ensure the College met all the requirements of the Office for Students.  Governors welcomed the presentation and asked a number of questions.  **Resolved:**  **That the presentation be received.** |
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