**Further Education On Programme Careers Service at Myerscough College**

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1. **Students all complete Learn 2 Work Careers learning programme involving;**
* Kudos Account and Work Experience
1. **Career presentations specific to the level of Study**
* Career Progression talk
* CV and Covering Letter talk
* Interview Skills Talk
* Job Hunting
* Start your own business
1. **Specific to Level 3 students**
* Self-Smart Account
* UCAS Preparation talk in the 1st year
* UCAS talk
* Work Experience including The Challenge Project
1. **Area Tab Event with Employers and UCAS exhibition visits**
2. **Careers Adviser 1-1 Support**
* Exit leaver guidance
* UCAS Application help and Support
* Long term Career Planning
* Apprenticeship Guidance
* Employment Opportunities
* Interview Skills Training
* Follow on Support related to presentations delivered
1. **National Careers Service 18+ Students**
* Available every Wednesday at Preston in The Core
* Available every Thursday at Croxteth in The Core
* Drop ins and booked appointments welcome
1. **Unlocking Potential Advisers, Croxteth only**
* Wednesday and Thursday, delivering sessions in the classroom to Animal Care students
1. **Preston and Manchester students contact: Hayley Arthur based in The Core:** **harthur@myerscough.ac.uk**
2. **Witton students please contact Freda Tregartha-Lowe** **for Careers Appointments:**

**ftregartha-lowe@myerscough.ac.uk**

1. **Croxteth students please contact Linda Doyle for Careers Appointments:** **Ldoyle@myerscough.ac.uk**

**Foundation Learning On Programme Careers Service at Myerscough College**

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1. **Students all complete Learn2Work for Foundation Learning involving;**
* Students need to complete at least 3 out of the following 5 units to achieve the Learn 2 Work certificate
1. My Career
2. My Employability
3. My Work Experience
4. My Next Steps Education
5. My Next Steps Employment
* Work can be upload on Canvas or a photocopy’s can be handed to Hayley Arthur in The Core
1. **Supported Learning Employment Fair (Areas Careers Fair)**
2. **Careers Adviser 1-1 Support**
* Exit leaver guidance
* UCAS Application help and Support
* Long term Career Planning
* Apprenticeship Guidance
* Employment Opportunities
* Interview Skills Training
* Follow on Support related to presentations delivered
1. **National Careers Service 18+ Students**
* Available every 2 weeks in The Core at Preston
* Available every Thursday in Croxteth
* Drop ins and booked appointments welcome
1. **Unlocking Potential Advisers, Croxteth only**
* Wednesday and Thursday, delivering sessions in the classroom to FL students
1. **Croxteth students can see Unlocking Potential please contact:** **ldoyle@myerscough.ac.uk**
2. **Witton students please contact Freda Tregartha-Lowe** **for Careers Appointments:** **ftregartha-lowe@myerscough.ac.uk**
3. **Preston students please contact Hayley Arthur based in the Core for Careers Appointments –** **harthur@myerscough.ac.uk**

**Higher Education On Programme Careers Service at Myerscough College**



1. **HE students can complete Graduate Employability a HE Careers programme designed to help with progression.** Students complete 3 out of 5 modules to help develop their Career, Employability, Work Experience, Education and Employment skills. On completion or for help and support at any time please contact harthur@myerscough.ac.uk
2. **HE Students can link with UCLAN’s Careeredge resources**. The UCLan Careers Service CareerEdge can be accessed using the following link

http://www.uclan.ac.uk/students/support/careers/index.php (Links to an external site.)Links to an external site

1. **On-line Appointments can be booked to see the Careers Advisers based in the Foster building at UCLan.** At UCLan Careers, they offer a one-stop service to help students progress to a successful future. Whatever stage of study they are at, or whatever their future aspirations are, they can help. They are a friendly, professional and experienced team with expertise in a wide range of areas. Please take advantage of all the services they offer. Myerscough students will need a UCLAN login to access CareerEdge. The password will come to their UCLan email address. It may be worth advising students to set up an auto forward to their Myerscough addresses so they do not miss emails that go to their UCLan email address.
2. **Level 6 Qualified Careers Adviser 1-1 Support**

**Hayley Arthur based in the Core – harthur@myerscough.ac.uk**

* Exit leaver guidance
* UCAS Application help and Support
* Long term Career Planning
* Apprenticeship Guidance
* Employment Opportunities
* Interview Skills Training
* Follow on Support related to presentations delivered
1. **National Careers Service (Preston campus) 18+ only**
* Available every Wednesday in The Core
* Drop ins and booked appointments welcome
* To book please contact Hayley Arthur on: harthur@myerscough.ac.uk